12th December 2025

Dear Brightstowe Families,

I hope you are well. I am writing to you to share how we support pupils who feel unwell during the school day.

If your child comes to school and later tells us they are feeling unwell, we will first monitor them and encourage them to stay in school. We understand that by sending them to school, you believe they are well enough to manage the day.

We will keep an eye on your child and, if their condition gets worse, we will contact you so you can decide whether they need to go home. If there is ever an accident or emergency, we will let you know straight away.

Our aim is always to help pupils stay in school, build resilience, and make sure they don't miss out on learning.

We also ask for your support with medication. If your child needs something such as paracetamol, please give it to them at home before they come to school. This usually lasts for about six hours, covering the school day. This helps us reduce the amount of non-prescribed medication brought into school.

If your child does need medication during the day, **a Parent Agreement for Administration of Medication Form must be completed by a parent with parental responsibility. This needs to be done in person at the school.** Children cannot bring any medication with them in their school bag, including painkillers. Any medication brought to school site by you, must be in its original box. No medication will be administered if any one of these requirements have not been met.

Thank you for your understanding and continued support in achieving the very best for our pupils.

With best wishes,

Mrs Davies Jones

Vice Principal

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